

Jim Hogg County ISD 2023 Designated Nonbusiness PIA Days

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2023 Holidays for United States (PIA Days Highlighted in Yellow)

Jan 1	New Year's Day	Apr 26	Administrative Professionals Day	Oct 31	Halloween
Jan 2	New Year's Day (substitute day)	May 14	Mother's Day	Nov 10	Veterans Day (substitute day)
Jan 16	Martin Luther King Jr. Day	May 29	Memorial Day	Nov 11	Veterans Day
Feb 14	Valentine's Day	Jun 18	Father's Day	Nov 23	Thanksgiving Day
Feb 20	Washington's Birthday	Jun 19	Juneteenth	Nov 24	Day after Thanksgiving Day
Mar 17	St. Patrick's Day	Jul 4	Independence Day	Dec 24	Christmas Eve
Apr 9	Easter Sunday	Sep 4	Labor Day	Dec 25	Christmas Day
Apr 18	Tax Day	Oct 9	Columbus Day	Dec 31	New Year's Eve

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2024 Holidays for United States (PIA Days Highlighted in Yellow)

Jan 1 New Year's Day
 Jan 15 Martin Luther King Jr. Day
 Feb 14 Valentine's Day
 Feb 19 Washington's Birthday
 Mar 17 St. Patrick's Day
 Mar 31 Easter Sunday
 Apr 15 Tax Day
 Apr 24 Administrative Professionals Day

May 12 Mother's Day
 May 27 Memorial Day
 Jun 16 Father's Day
 Jun 19 Juneteenth
 Jul 4 Independence Day
 Sep 2 Labor Day
 Oct 14 Columbus Day
 Oct 31 Halloween

Nov 5 Election Day
 Nov 11 Veterans Day
 Nov 28 Thanksgiving Day
 Nov 29 Day after Thanksgiving Day
 Dec 24 Christmas Eve
 Dec 25 Christmas Day
 Dec 31 New Year's Eve

2023



JIM HOGG COUNTY

INDEPENDENT SCHOOL DISTRICT
Making A Difference

2024

July 2023

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October 2023

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December 2023

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Option #3 Six Week Periods

Days	Start	End	Days
1st:	Aug 17	Sept 21	25 Days
2nd:	Sept 26	Nov 3	28 Days
3rd:	Nov 7	Dec 21	28 Days
4th:	Jan 8	Feb 16	28 Days
5th:	Feb 20	April 11	30 Days
6th:	April 15	May 30	32 Days

Semester 1	81 Days
Semester 2	90 Days
Total	171 Days

January 2024

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February 2024

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March 2024

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April 2024

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May 2024

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June 2024

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Staff Holidays:

Sept 4:	Labor Day
Oct 9:	Columbus Day
Nov 20-24:	Thanksgiving Break
Dec 22-Jan 4:	Winter Break
Jan 15:	MLK Day
Mar 11-15:	Spring Break
March 18:	Bad Weather Day
April 1:	Easter Monday
May 27	Memorial Day
May 30:	Last Day of School
May 31:	Graduation

Teacher Workdays/Staff Development

Aug 10-16	Jan 5
Sept 25	February 19
Nov 6	April 12
	May 31

Teacher Total = 182 Days

Estimated Total Student Minutes = 78,660

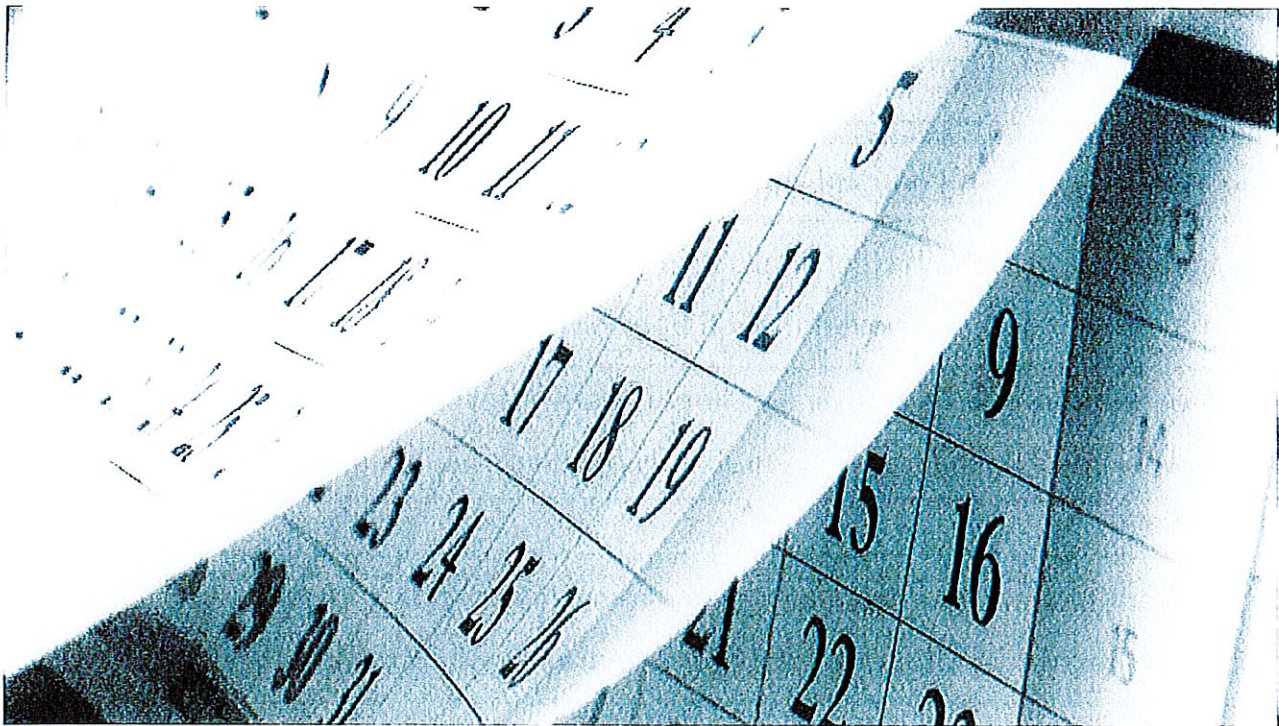
TEA Required Minutes: 75,600

Legend:

	Student/Staff Holiday
	Teacher Staff Development/Student Holiday
	Teacher Workday/Student Holiday
	Early Release 1:00 pm
	New Teacher Orientation
	Begin/End Grading Period
	Mental Health Day
	Make-up Bad Weather Day

HB 3033 Provides Updates to the TPIA

AUGUST 17, 2023 • Karen Dooley



House Bill (HB) 3033 of the 88th Regular Session of the Texas Legislature impacts governmental entities' response to public information requests.

Two important provisions members need to be aware of include the definition of "business day" and clarification of the timeline to respond to a requestor once an attorney general (AG) opinion is received.

Nonbusiness days

Complying with the Texas Public Information Act (TPIA) requires adherence to timelines that reference “business day,” but no formal meaning had ever been established. The law now formally defines the meaning by clarifying business days do not include the following:

- Weekends — Saturday or Sunday
- National holidays (i.e., New Year’s Day, Martin Luther King, Jr. Day, President’s Day, Memorial Day, Independence Day, Labor Day, Veterans Day, Thanksgiving Day, and Christmas Day)
- State holidays (i.e., Confederate Heroes Day, Texas Independence Day, San Jacinto Day, Texas Emancipation Day, Lyndon Baines Johnson Day, the Friday after Thanksgiving, and the 24th and 26th of December)
- Optional holidays of Rosh Hashanah, Yom Kippur, or Good Friday if the public information officer of the governmental body observes the holiday
- Friday or Monday before or after a national or state holiday if the holiday falls on the weekend and the governmental body observes the holiday on that Friday or Monday
- **Up to an additional 10 designated nonbusiness days per calendar year on which administrative offices are closed or operating with minimum staffing**

The designation of nonbusiness days for a school district must be made by the board of trustees. For other governmental bodies the designation must be made by the executive director or other chief administrative officer. Caution should be taken when approving nonbusiness days since a school year does not align with a calendar year.

Response time

If a governmental entity requests an attorney general decision to determine whether requested information may or must be withheld, the entity must take the following steps within a reasonable time once an AG's opinion is issued:

- Notify the requestor of the information to be released or to be withheld in accordance with the AG's decision.
- Provide to the requestor a cost estimate for the release of information.
- Produce the information to be released.
- Notify the requestor if the AG's decision is being legally contested.

HB 3033 clarifies reasonable time as not later than the 30th day after the AG decision is released.

Resources

Review Access and Records in the Personnel Records section of the *HR Library* (member login required) to learn more about the TPIA, public information requests, and access to records. Additional information can be found in the Public Information section of TASB School Law eSource.

Karen Dooley is an assistant director at TASB HR Services. Send Karen an email at karen.dooley@tasb.org.

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